

RMC BMW CCA Annual Planning Meeting Minutes

November 12, 2022

Present: Gary B., Janet K., Matt J., Julia M, Bryce, Jesse, Grady H., David J., Alison H,

Absent: Susan R., Patty T.,

Call to order 9:20am

October 2022 minutes: Vote for approval <<<< **Matt** motioned to approve the minutes as presented on Forums of Oct 2022 Minutes, **Gary** seconded, all in favor, none opposed. **Motion passed**

Vice presidents report – **Bryce** - Talk about how much cash we should have on hand.

Janet – We need to be looking at positions beyond ourselves. We should be looking forward.

Matt – 3 reimbursement forms presently, It would be good to reduce down to one but complexity makes it easy. Plans to look at a solution in the off-season.

Treasurers report - **Grady** – We strive to adhere it to the 30 day limit on reimbursements. Maybe we use something like bill.com in order to get away from paper checks. Personal CC's for reimbursement is something we strive to curb. Approval process should be going through the Chair and then onto the treasurer. Are there limits on the amount for approval process on expenses? All areas should have a budget. \$1,500 could be a proposed limit for double signature.

Periodicals – **Janet** - National is changing the printed publications moving forward reducing the number per year and changing up format. RMC would not be printing and sending printed publications to members. Only advertisers and dealerships.

Advertising: Possibility to ask Fox to take on advertising chair position or come up with a volunteer to take on this position within the next month.

End of year Presidents address. To be posted on the website. This would include the end of year financial statement for the chapter.

Gary - Volunteers to receive potential volunteers for MSR chair position.

David - Meeting communications need to be verified for consistency.

Driving School – **Matt** – Proposing no change from single day entry fees for 2023 with no dinner. 2 events booked Saturday, May 20th and Saturday, July 8th 2023. Registrations will determine when to bring back 2 day events. Alternate rungroup possibilities were discussed. Instructor shirts in budget. Possibility to open registration earlier and put communications out earlier.

Autocross - **Jesse** – Autocross goal for 2023 is \$9K. Need to look at comps for AX and WAX events. Opportunity for sponsorship of WAX event to offset costs. 10 events planned for 2023 including a Test-N-Tune in May.

Next meeting Dec 14th @ 6:30PM Conference call